

ILN Code of Conduct

The International Librarians Network is a facilitated professional networking program aimed at connecting library professionals with others around the world. As such, there are expectations that communication within the Program will be conducted at a professional level.

This Code of Conduct sets out the behaviours that are expected from participants and from all representatives of the ILN including volunteers, coordinators, directors and members. The Code of Conduct is available on the ILN website, and all participants in the Program are asked to read and accept it before taking part in the Program.

1. Responsibilities of Program Participants and the ILN

- a. By participating in the Program, participants agree to:
 - i. Communicate with their program partners and the ILN in a respectful, courteous and professional manner that does not violate the Communication Standards, outlined below;
 - ii. Report any violations of the Communication Standards promptly to program coordinators; and
 - iii. Apply the Communication Standards to any mentions of the Program in traditional or social media.
- b. The ILN, in running the Program, agrees to:
 - i. Respect the privacy of participants and only use personal details submitted to the Program for the purposes of running the Program;
 - ii. Communicate with participants in a respectful, courteous and professional manner;
 - iii. Communicate the Code of Conduct to all participants in the Program at the beginning of the Program;
 - iv. Respond promptly and reasonably to notifications about violations of the Code of Conduct; and
 - v. Remove participants from the Program after a reasonable investigation if they are violating the Communication Standards or otherwise violating this Code of Conduct.

2. Communication Standards

- a. Participants, and all representatives of the ILN, must follow the Communication Standards outlined below.
 - i. Communication must be:
 - 1. Respectful;
 - 2. Courteous;
 - 3. Professional; and
 - 4. Lawful.
 - ii. Communication violates the ILN Communication Standards if it:
 - 1. Is abusive, or contains personal or cultural attacks or insults;
 - 2. Promotes hate of any kind;
 - 3. Is offensive in nature or contains offensive language;
 - 4. Constitutes harassment of any kind;
 - 5. Is unsolicited and distributed in bulk (i.e. "spam");
 - 6. Includes false statements that could harm the reputation of a person, business, product, group, government, religion, or nation;
 - 7. Contains unsolicited commercial content; or
 - 8. Is otherwise detrimental or harmful to any person, business, product, group, government, religion, or nation in any way.